


Administrative Committee Review

- 2017-2018 members:
 - Ali Hurson, Chair
 - Bih-Ru Lea
 - Kelly Liu
 - V.A. Samaranayake

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- Faculty Bylaws (300.030 D.6.b)

https://www.umsystem.edu/ums/rules/collected_rules/faculty/ch300/300.030_faculty_bylaws_missouri_university_of_science_technology

- **“Administrative Review Committee**

(1) This committee sets policies and procedures for review of campus administrators. The committee recommends the evaluation questionnaires and a plan/schedule for conducting reviews to the Faculty Senate. The committee conducts the reviews; oversees the sending of the evaluation forms to the evaluating persons; oversees the collection and collation of the resulting evaluations; and, **along with the officers of the Faculty Senate, reviews and forwards the results of the evaluation.**

- (2) The committee consists of four (4) representatives nominated by the Rules, Procedures and Agenda Committee (with the possibility of nominations from the floor) and elected by a vote of the Faculty Senate. Committee members serve for two (2) years, terms to be staggered with the election of two faculty members each year, and shall be full-time, tenured faculty members with an administrative component of 50% or less.”

- Who Will be reviewed
 - Provost's direct reports: refer to the organizational chart:
 - Associate Provost for Administration
 - Associate Provost for Faculty Affairs
 - Assistant Vice Provost Institutional Research and Assessment
 - Chief Information Officer*
 - Vice Provost and Dean of CASB
 - Vice Provost and Dean CEC
 - Vice Provost and Dean Enrollment Management
 - Vice Provost Academic Support
 - Vice Provost Global Learning
 - Vice Provost Research, and
 - Vice Provost Graduate Studies
- Reviewed last year
■ Re-organization
■ In office since July 2017

- Who Will be reviewed
 - The committee moves that the following be reviewed in this academic year:
 - Associate Provost for Faculty Affairs
 - Assistant Vice Provost Institutional Research and Assessment
 - Vice Provost Academic Support
 - Vice Provost Global Learning
 - Vice Provost Research, and
 - Vice Provost Graduate Studies

- Who will review*

- Tenured/tenure-track, and non-tenure track full-time faculty members holding the rank of instructor or above, which includes full-time, ranked, non-regular faculty (non-tenure track (NTT) faculty) and full-time, unranked, non-regular faculty.

- Individuals who will not review:


- Visiting professors; Appointments to positions involving duties substantially different from those of regular appointees, such as academic field staff appointments in Extension; Lecturer, Assistant Instructor, Instructor, Research Assistant, Research Associate, Graduate Research Assistant, Graduate Teaching Assistant, Extension Assistant, Extension Associate, Student Assistant, and others of like nature; coaches of intercollegiate athletics. Titles in this category shall not include Professor, Associate Professor, and Assistant Professor, but may be modifications thereof

- *Descriptions of faculty from **300.030 Faculty Bylaws of the Missouri University of Science and Technology** and **310.035 Non-Tenure Track Faculty** and **310.020 Regulations Governing Application of Tenure**



- Use/Disclosure of Results

- The results will be shared with the individual reviewed, then the immediate supervisor, and then the faculty senate officers.
 - Beyond these recipients of the results, the Administrative Review Committee members will maintain confidentiality of the results.
 - The Administrative Review Committee cannot guarantee respondents confidentiality of individual comments, if the Faculty Senate chooses to disclose individual comments at some later time.

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- Next steps
 - Time table
 - The process